

MANAGERS GUIDELINES

1. Learn proper procedures for correctly filling out all game reports.
2. Make transportation arrangements for all out of town games.
3. Become knowledgeable on all league and association policies and procedures.
4. Arrange for exhibition games both home and away. Obtain travel permits from PMHA for all out of Zone tournaments and exhibition games.
5. Inform Ice scheduler of all changes to league, tournament or provincial games within seven (7) days of the required change.
6. Ensure that all home game sheets are faxed to the appropriate authority. NCMHA game sheets to be faxed to league governor, all exhibition, tournament or provincial games faxed to Hockey Alberta. All numbers are posted in the PMHA office.
7. Ensure timekeepers and scorekeepers for all home games.
8. Assist in the co-ordination of the monthly parent meetings.
9. Report disciplinary action to the parents and the relevant category director immediately.
10. The use of illegal drugs and/or alcohol at any sanctioned minor hockey event during the season will result in suspension.
11. Provide a fun atmosphere for the players; our first priority is to ensure the player is enjoying his hockey experience. Winning is secondary.